



## RETURN FORM 退貨表格

Please indicate your return and exchange request clearly! For unclear inputs, we will process it as return and refund via original payment method.

請清楚列明退換申請!如資料不清晰,我們會以退貨申請處理,並以原來付款方式處理退款。

1. Please indicate **order number** and **payment type**.
2. Select a reason 1-4see below and indicate in the box, under the column "**Return Reason**" in the table
3. **Include this slip in the parcel to be returned!**

1. 填妥退貨/換貨表格,列明退貨原因及退款或換貨選擇
2. 選擇退貨原因並於「退貨原因」一欄填寫原因號碼(1-4)
3. 將此表格連同貨品一同退回

### Return Reasons 退貨原因

- |                                    |             |
|------------------------------------|-------------|
| (1) Damage in Package              | (1) 包裝損壞    |
| (2) Unable to Play the DISC        | (2) 無法播放    |
| (3) Different from Product Content | (3) 與產品內容不附 |
| (4) Wrong Item Sent                | (4) 寄錯貨品    |

Return your items in 7 days from the day you receive them! Also, check that your items have the original tags and packaging before returning. Got a question? Please send email to our Customer Service Team at HK\_Ushop@umusic.com. We are happy to help!

您可於收到包裹起計 7 天內退回貨品! 請確保貨品完整並連同原有包裝一同退回。如有問題, 請電郵致 HK\_Ushop@umusic.com, 與我們的客戶服務團隊聯絡。

| Ushop Order No. 訂單編號 : |                   |                                | Payment Type 付款方式 :            |                                  |                 |
|------------------------|-------------------|--------------------------------|--------------------------------|----------------------------------|-----------------|
|                        |                   |                                | <b>PayPal</b>                  |                                  |                 |
| SKU<br>貨品編號            | Description<br>描述 | Return Reason<br>退貨原因<br>(1-4) | TICK IF<br>REFUND<br>退貨請<br>填✓ | TICK IF<br>EXCHANGE<br>換貨請填<br>✓ | Remarks<br>補充資料 |
|                        |                   |                                |                                |                                  |                 |
|                        |                   |                                |                                |                                  |                 |
|                        |                   |                                |                                |                                  |                 |
|                        |                   |                                |                                |                                  |                 |
|                        |                   |                                |                                |                                  |                 |
|                        |                   |                                |                                |                                  |                 |

|  |  |  |
|--|--|--|
| FOR EXCHANGE<br>換貨專用   | <input type="checkbox"/> Send me back the original item if exchange is not available 若無貨可換時退回原本的貨品 |  |
|  | <input type="checkbox"/> Refund me if exchange is not available 無貨可換時退款                            |  |
| FOR REFUND/ IF<br>EXCHANGE NOT<br>AVAILABLE<br>退款/貨可換<br>時退款 | PayPal A/C Details<br>PayPal 戶口資料  | <input type="checkbox"/> Refund me via PayPal account with which I paid 退款至我的 PayPal 戶口<br>PayPal account :<br>PayPal 戶口 : |
|  | 退款時限   | Paypal refund takes UP TO 2-month time to proceed.<br>退款手續需時大約兩個月。   |

#### Remarks:

除損壞或有缺漏之貨品外,於網上訂購之貨品一概恕不退换。退换損壞或有缺漏之貨品必須於取貨或付運收貨後 7 天內辦理。退换的貨品一定要保留原狀。

如需郵寄退回貨品,客人可發電郵給本公司網上購物服務組同事索取本公司所擬定的退貨表格並填寫一切有關資料連同需退回之貨品郵寄到退貨表格上指定的地址。

Ushop 有權在接受退换货前對貨品作出檢查及測試。如未能更換貨品,將提供退款的安排。

所有已開封的貨品均不作退貨安排(壞貨除外)。Ushop 對於閱讀器與貨品的兼容性概不負責。閣下應該預先確實有關閱讀器與訂購貨品的兼容性。

Ushop 保留一切商品退换货事宜的最終決定權。